

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on October 15, 2024

Hybrid Meeting held electronically and in-person in the North Kawartha Council Chambers, 280 Burleigh Street, Apsley

Regular Session 2024 – 10 – 15

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: Colin McLellan, RuthAnne McIlmoyl, Jim O'Shea

Staff Present: Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Gary Geraldi, Director of Parks & Recreation/Waste Mgmt. (electronic)

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

24 - 293

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That the agenda be adopted, as presented. Carried.

Statutory Public Meetings and Adoption of Planning By-Laws

None.

Presentations / Deputations / Petitions

County of Peterborough Report

No report.

Crowe Valley Conservation Authority Report

No report.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

24 - 294

Moved by – Councillor McIlmoyl

Seconded by – Councillor O’Shea

That the minutes of the regular meeting of Council held on September 17th, and the minutes of the special joint meeting held on September 26th, 2024 be adopted, as presented. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

24 - 295

Moved by – Councillor O’Shea

Seconded by – Councillor McIlmoyl

That Council receives the following consent agenda items:

1. Monthly Activity Reports
 - a) Building
 - b) Emergency Services Department
 - c) Parks and Recreation / Waste Department
 - d) Planning
 - e) Public Works Department
2. Town of Tillsonburg, September 17, 2024, Resolution regarding Cellular Coverage Concerns
3. EOWC Advocacy Update on ‘Mind The Gap’ Paper, Report and draft resolution

4. City of Temiskaming Shores, September 17, 2024, Resolution – Provincial decision regarding alcohol sales in convenience stores and locations that sell fuel to drivers, and the development of a comprehensive provincial alcohol strategy
5. Municipality of St. Charles, August 14, 2024, Resolution regarding recommendations for Government Regulations of nicotine pouches; Sudbury and Districts Public Health Recommendations for Government Regulation of Nicotine Pouches.
Carried.

Staff Reports

Extension of 2024 Pricing for Shoreline Road Allowance Purchases

24 - 296

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That Council provide an extension to the 2024 pricing for applications to purchase shoreline road allowances that are started prior to October 15, 2024, and completed no later than June 1, 2025. Carried.

WSP Canada – Landfill Site Monitoring Contract

24 - 297

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That the Township of North Kawartha exercise their contract option for years 2025 and 2026 as outlined in the current Landfill Site Monitoring Contract with WSP Canada. Carried.

Customer Conduct Policy

24 - 298

Moved by - Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council pass a by-law to adopt the Customer Conduct Policy. Carried.

Electronic Messaging Records Management

24 - 299

Moved by - Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council approve the Electronic Messaging Records Management Policy and amend the Records Retention By-Law 2010-0062 to include the Electronic Messaging Records Management Policy. Carried.

Meeting Schedule

24 - 300

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council approve the amended 2025 Council meeting schedule as presented and include a Special Municipal Properties Tour meeting scheduled for Friday, September 19, 2025, at 9:00 a.m. Carried.

Policy for Use of Corporate Resources for Election Purposes

24 - 301

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That a by-law be passed to amend Section 2. c) and i) of the Use of Corporate Resources for Election Purposes Policy as follows:

2. The following is permitted:

c) Use of any Township facility, property and / or equipment, that is generally available for rent or use by the public, by any registered candidate(s) and / or third party(ies) for campaign purposes provided all required fees are paid, rental agreements are signed and applicable Township policies and procedures are adhered to. Township audio / visual equipment may be used to record All-Candidate meetings or Debates, provided the rental of the equipment is available to the general public. Any recordings produced are not permitted to be posted or linked on Township YouTube channels, social media platforms or websites;

i) Notwithstanding the foregoing, no Township facility, property and / or equipment shall be rented or used for any municipal election related purpose by members of Council, Candidates, Registered Third Parties, or the public during any day that voting or election demonstrations / voter information sessions are taking place on the property, including the set-up, hosting or take-down activities. Carried.

24 - 302

Moved by – Councillor McIlmoyl

Seconded by – Councillor O’Shea

That Council direct staff to undertake some further research into the use of candidate signage on municipal road allowances and photographs taken surrounding corporate facilities and signage. Carried.

Local Government Week October 20 – 26, 2024

24 - 303

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council endorse the resolution regarding local government week October 20-26, 2024, and further to direct staff to promote via social media local government week by joining with partners such as the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) in acknowledging and celebrating the work of local municipalities by proclaiming October 20 to 26, 2024 as 'Local Government Week' in the Township of North Kawartha. Carried.

Reports from Boards and Committees

North Kawartha Short Term Rental Advisory Committee

24 - 304

Moved by – Deputy Reeve Whelan

Seconded by – Councillor McIlmoyl

That Council receives the Short Term Rental Advisory Committee minutes for the meetings held on August 6th and September 9th, 2024. Carried.

Comprehensive Zoning By-law Advisory Committee

24 - 305

Moved by – Councillor McLellan

Seconded by – Councillor O'Shea

That Council receives the Comprehensive Zoning By-Law Advisory Committee minutes for the meeting held on August 27, 2024. Carried.

North Kawartha Library Board

24 - 306

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council receives the North Kawartha Library Board minutes for the meeting held on August 27, 2024. Carried.

New Business and Unfinished Business

None.

Correspondence

Big City Mayors: [SolveTheCrisis.ca](https://www.solve-the-crisis.ca)

24 - 307

Moved – Councillor McIlmoyl

Seconded – Councillor O'Shea

That Council defer the correspondence from Big City Mayors regarding SolvethCrisis.ca to the first meeting regular meeting of Council in November. Carried.

Closed Session

24 - 308

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That the next portion of the meeting be closed to the public at 10:22 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (**Court Proceedings**) and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (**Jack Lake FR52A Boat Launch**). Carried.

24 - 309

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That Council arise and come out of closed session at 12:08 p.m. Carried.

Report Out of Closed Session

Mayor Amyotte reported out of closed session that the items listed for discussion were discussed and direction was provided to the municipal solicitor.

Jack Lake Boat Launch, Fire Route 52A

Further information regarding the Jack Lake Boat Launch will be coming forward in November and will be on the public agenda including the municipal solicitor's legal opinion and a staff report with options for Council to consider.

24-310

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That the cost of the survey for the Jack Lake Boat Launch area at Fire Route 52A be funded from general reserves. Carried.

By-Laws

Moved by – Councillor O'Shea

Seconded by – Councillor McLellan

That By-Law 2024-0046 being a by-law of the Corporation of the Township of North Kawartha to adopt a Customer Conduct Policy and that;

By-Law 2024-0047 being a by-law of the Corporation of the Township of North Kawartha to amend Records Retention By-Law 2010-0062 to include the Electronic Messaging Records Management Policy and that;

By-Law 2024-0048 being a by-law of the Corporation of the Township of North Kawartha to amend By-Law 2022-0033 being a by-law to adopt a policy for Use of Corporate Resources for Election Purposes and that;

By-Laws 2024-0046, 2024-0047 and 2024-0048 be read and adopted in open Council on the 15th day of October, 2024. Carried.

Confirmatory By-Law 2024-0049

Moved by – Councillor O’Shea

Seconded by – Councillor McIlmoyl

That By-Law 2024-0000 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 15th day of October, 2024, be read and adopted in open Council on the 15th day of October, 2024. Carried.

Adjournment

24 - 311

Moved by – Councillor O’Shea

Seconded by – Councillor McLellan

That Council adjourn proceedings. Carried.

Council adjourned at 12:10 p.m.

Carolyn Amyotte, Mayor

Connie Parent, Clerk