

**Minutes**  
**Peterborough OPP Detachment Board**  
**Monday, October 21, 2024**  
**Peterborough County Committee Room 1:00 PM**

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Present:

Chair John Braybrook, Councillor, Trent Lakes  
Vice-Chair Heather Watson, Mayor, Douro-Dummer (attended electronically)  
Member Carolyn Amyotte, Mayor, North Kawartha  
Member Caroline Goodenough, Provincial Appointee  
Member Brian Henry, Councillor, Selwyn (attended electronically)  
Member Joe Taylor, Mayor, Otonabee-South Monaghan  
Member Hart Webb, Deputy Mayor, Havelock-Belmont-Methuen  
Member Patrick Wilford, Mayor, Asphodel-Norwood  
Appointee Laurie Carr, Chief, Hiawatha First Nation (arrived at 1:05 p.m.; early departure)  
Appointee Jeffrey Jacobs, Deputy Chief, Curve Lake First Nation (arrived at 1:05 p.m.)

OPP Representatives Present:

Chris Galeazza, Detachment Commander, Peterborough County OPP

Staff Present:

Bianca Dragicevic, Interim Board Administrator/Deputy Clerk, Trent Lakes

**1. Opening Ceremonies**

1.1. Call to Order

The Chair called the meeting to order at 1:00 p.m.

1.2. Roll Call

The Interim Board Administrator conducted the Roll Call.

1.3. Land Acknowledgement and Moment of Reflection

The Chair led the Board in a Land Acknowledgement and Moment of Reflection.

**2. Disclosure of a Conflict of Interest**

- 2.1. The Chair reminded members of the Board of their obligation to declare any interest they may have. None were declared.

**3. Approval of Agenda**

- 3.1. Approval of Agenda

Resolution No. **DB2024-01**

Moved by Member Goodenough  
Seconded by Member Webb

**That** the agenda be approved as printed.

Carried.

**4. Adoption of Minutes**

- 4.1. Peterborough OPP Detachment Board Minutes of September 30, 2024

The Chair acknowledged Appointee Laurie Carr and Appointee Jeffrey Jacobs as present and invited them to discuss their current position and proposed Oath/Affirmation of Office.

Resolution No. **DB2024-02**

Moved by Member Taylor  
Seconded by Member Amyotte

**That** Item 4.1 from the minutes of the Peterborough OPP Detachment Board meeting dated September 30, 2024 be corrected to read:  
Appointee Laurie Carr and Appointee Jeffrey Jacobs declined taking the Oath/Affirmation of Office.

; and further

**That** the minutes be adopted as corrected.

Carried.

Appointee Laurie Carr left the meeting.

**5. Delegations/Presentations**

**6. Business Arising Out of a Previous Meeting**

**7. Reports/Correspondence**

- 7.1. Bianca Dragicevic, Interim Board Administrator  
Re: Peterborough OPP Detachment Board Terms of Reference

Resolution No. **DB2024-03**

Moved by Member Amyotte  
Seconded by Member Webb

**That** the Board receive the report from the Interim Board Administrator regarding Peterborough OPP Detachment Board Terms of Reference; and further

**That** the Board adopt the Terms of Reference for the Peterborough OPP Detachment Board.

Carried.

- 7.2. Bianca Dragicevic, Interim Board Administrator  
Re: Draft Rules of Procedure By-law

Resolution No. **DB2024-04**

Moved by Member Watson  
Seconded by Member Webb

**That** the Board receive the report from the Interim Board Administrator regarding the Draft Rules Procedure By-law; and further

**That** the Board support the Rules of Procedure By-law.

Carried.

- 7.3. Bianca Dragicevic, Interim Board Administrator  
Re: 2025 Board Meeting Calendar

Resolution No. **DB2024-05**

Moved by Member Goodenough  
Seconded by Member Wilford

**That** the Board receive the report from the Interim Board Administrator regarding the 2025 Board Meeting Calendar for information; and further

**That** the Board adopt the 2025 Board Meeting Calendar, as presented.

Carried.

- 7.4. Bianca Dragicevic, Interim Board Administrator  
Re: Policy 1.01 - Abuse, Discrimination, Harassment, and Violence  
Policy Approval

Resolution No. **DB2024-06**

Moved by Member Goodenough  
Seconded by Member Amyotte

**That** the Board receive the report from the Interim Board Administrator regarding Policy 1.01 – Abuse, Harassment, and Violence Policy; and further

**That** the Board approve Policy 1.01 – Abuse, Harassment, and Violence Policy, as presented.

Carried.

- 7.5. Bianca Dragicevic, Interim Board Administrator  
Re: Board Administrator Options

Resolution No. **DB2024-07**

Moved by Member Watson  
Seconded by Member Goodenough

**That** the Board receive the report from the Interim Board Administrator regarding Board Administrator Options; and further

**That** the Board approve hiring a Board Administrator; and further

**That** the Board approve the job posting and job description of the Board Administrator, as presented, and to proceed with the recruitment process for a permanent Board Administrator; and further

**That** the Board establish a Hiring Committee with Member John Braybrook as the Chair, and not more than three (3) additional Board Members at the Chair's discretion, to review applications, interview candidates and make a recommendation to the Board on the appointment of a Board Administrator, if necessary.

Carried.

Resolution No. **DB2024-08**

Moved by Member Amyotte  
Seconded by Member Goodenough

**That** the Board approve a monthly stipend of \$1,000.00 for the Board Administrator.

Failed.

Resolution No. **DB2024-09**

Moved by Member Taylor  
Seconded by Member Webb

**That** the Board approve a monthly stipend of \$600.00 for the Board Administrator.

Carried.

- 7.6. Bianca Dragicevic, Interim Board Administrator  
Re: Community Representative Appointment Options

Resolution No. **DB2024-10**

Moved by Member Taylor  
Seconded by Member Amyotte

**That** the Board receive the report from the Interim Board Administrator regarding Community Representative Appointment Options; and further **That** the Board defer the appointment of Community Representatives until Board membership is established with all Municipal and First Nations Council Representatives.

Carried.

- 7.7. OPP September 2024 Report

Resolution No. **DB2024-11**

Moved by Member Amyotte  
Seconded by Member Wilford

**That** the Board receive the OPP September 2024 Report for their information.

Carried.

**8. By-laws**

8.1. B2004-001 - Rules of Procedure By-law

Resolution No. **DB2024-12**

Moved by Member Webb  
Seconded by Member Goodenough

**That** By-law 2024-001, being 'A by-law to govern the calling, place, and proceedings of meetings, otherwise known as the "Procedure By-law"', be read a first, second and third time and passed this 21st day of October, 2024.

Carried.

**9. Notice of Motion**

**10. Information Items**

10.1. Member Carolyn Amyotte  
Re: Highway 28 Mayor's Coalition Update

Member Amyotte provided an update on the status and progress of the Highway 28 Mayor's Coalition.

**11. Closed Meeting**

**12. Business Arising from Closed Meeting**

**13. Adjournment**

13.1. The next meeting is scheduled for December 2, 2024.

13.2. Adjournment

Resolution No. **DB2024-13**

Moved by Member Goodenough  
Seconded by Member Taylor

**That** the Peterborough OPP Detachment Board adjourn at 3:42 p.m.

Carried.

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John Braybrook, Chair

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Bianca Dragicevic, Interim  
Board Administrator