

## **The Corporation of the Township of North Kawartha**

### **Minutes of the Regular Meeting held on March 18, 2025**

**Hybrid Meeting held in the North Kawartha Council Chambers, 280 Burleigh Street, Apsley**

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#### **Regular Session 2025 – 03 – 18**

**Members Present:** Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,  
Councillors: Colin McLellan, Jim O’Shea

**Members Absent:** Councillor RuthAnne McIlmoyl

**Staff Present:** Alana Solman, Chief Administrative Officer  
Kelly Picken, Deputy Clerk  
Keely-Anne Johnson, Secretary / Receptionist  
Matt Aldom, Chief Building Official / By-law Enforcement Officer  
Bree Martin, Building and Planning Assistant  
Judy Everett, Treasurer  
Dianna Everson, Deputy Treasurer  
Edward Hilton, Economic Development Officer  
(all attendees participated in-person unless noted electronic)

**Others Present:**

#### **Call to Order and Welcome**

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

#### **Land Acknowledgement**

Mayor Amyotte recited the Land Acknowledgement.

#### **Disclosure of Pecuniary Interest and the General Nature Thereof**

No declarations.

#### **Adoption of the Agenda**

25 - 71

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That the agenda be as amended to add a delegation from Abbie Moscovitch regarding the Jack Lake Boat Launch. Carried.

### **Statutory Public Meetings and Adoption of Planning By-Laws**

The Statutory Public meeting was declared open to hear applications to purchase Municipal Road Allowances.

The public was informed that this was their opportunity to provide written or verbal submissions with respect to the applications.

### **Applications to Purchase Municipal/Shoreline Road Allowances**

#### **Municipal Road Allowance Designated as Pt Municipal Rdal in front of Lot 13, Concession 1, Abutting Lot 47, Registered Plan No. 21, (798 Fire Route 58)**

Bree Martin identified the lands and explained the purpose and effect of the application and advised that notice has been provided as required in the policy.

The public was informed that this was their opportunity to provide written or verbal submissions with respect to the application.

#### **Submissions:**

There were no submissions.

Mr. Michaelides, the owner, was present and available for any questions.

25 - 72

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That the appropriate by-law be passed to stop up, to close and sell to the abutting land owners or their respective nominees those lands and premises more particularly described as Pt Municipal Rdal in front of Lot 13, Concession 1, Abutting Lot 47, Registered Plan No. 21, Geographic Township of Anstruther, Township of North Kawartha, being Part 1 on Plan 45R-17743, being part of PIN 28310-0093 (LT). Carried.

#### **By-Law 2025-0019**

25 - 73

Moved by – Councillor O'Shea

Seconded by - Councillor McLellan

That By- Law 2025-0019 being a by-law of the Corporation of the Township of North Kawartha to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described Pt Municipal Rdal in front of Lot 13, Concession 1, Abutting Lot 47, Registered Plan No. 21, Geographic Township of Anstruther,

Township of North Kawartha, being Part 1 on Plan 45R-17743, being part of PIN 28310-0093 (LT) be read and adopted in open council on the 18<sup>th</sup> day of March, 2025. Carried.

**Shoreline Road Allowance Designated as Pt Original Shoreline Road Allowance in front of Lot 20, Concession 4, (85 Renwick Road)**

Bree Martin identified the lands and explained the purpose and effect of the application and advised that notice has been provided as required in the policy.

The public was informed that this was their opportunity to provide written or verbal submissions with respect to the application.

**Submissions:**

There were no submissions.

Ms. Flood, the owner, was present and available for any questions.

25 - 74

Moved by – Councillor McLellan

Seconded by – Councillor O’Shea

That the appropriate by-law be passed to stop up, to close and sell to the abutting land owners or their respective nominees those lands and premises more particularly described as Pt Original Shoreline Road Allowance in front of Lot 20, Concession 4, Geographic Township of Chandos, Township of North Kawartha, being part 2 on Plan 45R-17655 being part of PIN 28266-0122(LT). Carried.

**By-Law 2025-0020**

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O’Shea

That By- Law 2025-0020 being a by-law of the Corporation of the Township of North Kawartha to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described Pt Original Shoreline Road Allowance in front of Lot 20, Concession 4, Geographic Township of Chandos, Township of North Kawartha, being part 2 on Plan 45R-17655 being part of PIN 28266-0122(LT) be read and adopted in open council on the 18<sup>th</sup> day of March, 2025. Carried.

**Unopened Municipal Road Allowance Designated as Pt Municipal Rdal between Lots 5 & 6, Concession 9, (near 525 West Bay Road)**

Bree Martin identified the lands and explained the purpose and effect of the application and advised that notice has been provided as required in the policy.

The public was informed that this was their opportunity to provide written or verbal submissions with respect to the application.

**Submissions:**

There were no submissions.

25 - 75

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That the appropriate by-law be passed to stop up, to close and sell to the abutting land owners or their respective nominees those lands and premises more particularly described as Pt Rdal between Lots 5 & 6, Concession 9, Geographic Township of Chandos, Township of North Kawartha. Carried.

**By-Law 2025-0021**

Moved by – Councillor O’Shea

Seconded by – Deputy Mayor Whelan

That By- Law 2025-0021 being a by-law of the Corporation of the Township of North Kawartha to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described Pt Municipal Rdal between Lots 5 & 6, Concession 9, Geographic Township of Chandos, Township of North Kawartha be read and adopted in open council on the 18<sup>th</sup> day of March, 2025. Carried.

**Unopened Municipal Road Allowance Designated as Pt Municipal Rdal between Concession 10 & 11, in front of Lot 6, Concession 11, (Johnson Road )**

Bree Martin identified the lands and explained the purpose and effect of the application and advised that notice has been provided as required in the policy. Ms. Martin noted the adjacent property owner was contacted on November 27, 2019, and June 6, 2020, to determine if they wished to purchase 33’ of the road allowance. Since no response was received from them, the solicitor has confirmed that notice was sufficient to proceed.

A draft survey was prepared and our policy at the time required that we have Antec Appraisers provide the appraised value of the property thereby being the land fees for the purchase. Mr. Gill did not proceed with the purchase at that time.

The public was informed that this was their opportunity to provide written or verbal submissions with respect to the application.

**Submissions:**

There were no submissions.

25 - 76

Moved by – Councillor O’Shea

Seconded by – Councillor McLellan

That the appropriate by-law be passed to stop up, to close and sell to the abutting land owners or their respective nominees those lands and premises more particularly described as Pt Municipal Rdal between Concession 10 & 11 in front of Lot 6, Concession 11, Geographic Township of Chandos, Township of North Kawartha. Carried.

**By-Law 2025-0022**

Moved by – Deputy Mayor Whelan  
Seconded by – Councillor O’Shea

That By- Law 2025-0022 being a by-law of the Corporation of the Township of North Kawartha to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described Pt Municipal Rdal between Concession 10 & 11 in front of Lot 6, Concession 11, Geographic Township of Chandos, Township of North Kawartha be read and adopted in open council on the 18<sup>th</sup> day of March, 2025. Carried.

**Presentations / Deputations / Petitions**

**County of Peterborough Report**

25 - 77

Moved by – Councillor McLellan  
Seconded by – Councillor O’Shea

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

**Crowe Valley Conservation Authority Report**

25 - 78

Moved by – Councillor O’Shea  
Seconded by – Deputy Mayor Whelan

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

**Adoption of Minutes of Previous Meeting(s) of Council:**

Regular Minutes

25 - 79

Moved by – Deputy Mayor Whelan  
Seconded by – Councillor McLellan

That the minutes of the regular meeting of Council held on March 4, 2025, be adopted, as presented. Carried.

## **Business Arising from Previous Minutes**

None

## **Consent Agenda**

25 - 80

Moved by – O’Shea

Seconded by - Whelan

That Council receives the following consent agenda items:

Monthly Activity Reports

- a) Building
- b) Emergency Services Department
- c) Parks and Recreation / Waste Department
- d) Planning
- e) Public Works Department
2. Resolutions regarding “Buy Local, Buy Canadian” Campaign
  - City of Toronto, February 5, 2025
  - Township of Puslinch
3. Peterborough Public Health, March 4, 2025, Smoke Free Enforcement at Local Arenas; Residents Reminded No Smoking or Vaping on Rec Centre Property
4. Peterborough County, March 5, 2025, Resolution regarding Eastern Ontario Wardens Caucus Correspondence
5. Additional resolutions regarding U.S. Tariffs (A motion of support was previously made by council on February 18, 2025): Sarnia, Central Frontenac, Township of Selwyn, LaSalle, Champlain Township and Markstay Warren
6. Coleman Township, February 24, 2025, Northern Highway Safety Plan
7. CMHC, February 27, 2025, Solving the housing crisis is a marathon not a sprint

Carried.

## **Staff Reports**

### **RFP for Basement Renovations**

25 - 81

Moved by – Councillor O’Shea

Seconded by – Deputy Mayor Whelan

That Council approve the scope of work for the Municipal Office basement renovation to include a radon mitigation system and heat recovery ventilator (HRV) to serve the basement level as referenced in the staff report for the Municipal Office basement renovation project.

Carried.

### **2025 Mileage Rate**

25 - 82

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council approve the mileage rate of \$.72 per km applicable to the first 5,000 kilometres of annual travel and \$.66 per km applicable to any km over 5,000 kilometres for the 2025 year; and further that the Township's mileage rate be adjusted to stay consistent with the Canada Revenue Agency's reasonable mileage allowance rate on an annual basis; and further that the Treasurer is directed to continue with this annual mileage rate process until a change is requested by Council or the Treasurer. Carried.

### **2024 Council and Committee Remuneration**

25 - 83

Moved by - McLellan

Seconded by – O'Shea

That Council receive the 2024 Council and Committee Statements of Remuneration. Carried.

### **Properties Eligible for Tax Registration**

25 - 84

Moved by - Whelan

Seconded by – O'Shea

That Council direct staff to proceed with registering the 10 properties listed on the staff report. Carried.

### **Request for Township to Accept Ownership**

25 - 85

Moved by – Councillor McLellan

Seconded by - Deputy Mayor Whelan

That Council defer the request to accept ownership Concession 11, Chandos, Parts 3 and 4 on Plan 45R-1338 as a condition of severance from Peterborough County to a future meeting for further clarification on the requested transfer. Carried.

### **Community Care – Letter of Support**

25 - 86

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That Council direct staff to compose a letter of support for Community Care to provide to the Alcohol and Gaming Commission of Ontario for a Casino Night scheduled for

June 7, 2025. Carried.

### **Update on Housing Accelerator Fund (HAF) 2 Application**

25 - 87

Moved by – Councillor O'Shea

Seconded by – Deputy Mayor Whelan

That Council receive the Update on Housing Accelerator Fund (HAF) 2 Application report for information. Carried.

### **RT08 2025-2026 Partnership Funding Application for Signage**

25 - 88

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That Council direct staff to apply for the RTO8 2025-2026 Partnership Funding Program to support the implementation of pedestrian wayfinding signage in Apsley and further that the municipal portion be funded from the Branded Municipal Signage budget. Carried.

### **Recess**

Mayor Amyotte declared a recess at 10:18 a.m. Council reconvened at 10:26 a.m.

### **Presentation / Deputations / Petitions**

#### **Municipal property – roll number 1536-020-002-27407**

#### **Abbie Moscovitch (electronic)**

Ms. Moscovitch, a municipal lawyer, attended the meeting to identify alternative ways to address the issue of the boat launch, other than the sale of the property.

25 - 89

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That Council receive the deputation from Abbie Moscovitch. Carried.

Mayor Amyotte acknowledged the many submissions received by the municipality and further requested the Deputy Clerk read out the names of all submissions that were not included on the public agenda for acknowledgement. The Deputy Clerk read out the names.

Mayor Amyotte requested that the survey of the affected area be displayed on the screen to allow the public to view the area. She highlighted the flooded lands and the trapezoid shaped portion owned by the municipality (in blue) and the red triangle portion of the boat launch that is in municipal ownership and the private lands in yellow.

Mayor Amyotte reminded the public to subscribe to the website council news to receive notice when this matter is brought back for consideration.

**Municipal property – roll number 1536-020-002-27407**

25 - 90

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O’Shea

That Council receive the CAO’s report and defer the recommendation and further direct staff and legal counsel to review all of the public submissions and bring back comments and options to a future meeting and further that public notice is provided in advance of that meeting. Carried.

**Reports from Boards and Committees**

**Peterborough County OPP Detachment Board**

25 - 91

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council receives the Peterborough County OPP Detachment Board minutes for the meeting held on January 27, 2025. Carried.

**North Kawartha Community Improvement Plan Committee**

25 - 92

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O’Shea

That Council receives the North Kawartha Community Improvement Plan Committee minutes for the meeting held on February 11, 2025. Carried.

**New Business and Unfinished Business**

No new or unfinished business.

**Correspondence**

No correspondence.

**Closed Session**

No Closed Session

**By-Laws**

None

**Confirmatory By-Law 2025-0023**

Moved by – Councillor O’Shea

Seconded by – Councillor McLellan

That By-law 2025-0023 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 18<sup>th</sup> day of March 2025 be read and adopted in open Council on the 18<sup>th</sup> day of March 2025. Carried.

**Adjournment**

25 - 93

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council adjourn proceedings. Carried.

Council adjourned at 10:58 a.m.

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Carolyn Amyotte, Mayor

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Kelly Picken, Deputy Clerk